

APPROVED  
By Order No. R-331 of 5 June 2025  
of the Pro-Rector for Studies of Vilnius University

## **REGULATIONS FOR AWARDING THE KAUNAS FACULTY OF VILNIUS UNIVERSITY AMBASSADOR'S SCHOLARSHIP TO STUDENTS OF VILNIUS UNIVERSITY**

### **CHAPTER I GENERAL PROVISIONS**

1. The Regulations for Awarding the Kaunas Faculty of Vilnius University Ambassador's Scholarship to Students of Vilnius University (hereinafter the 'Regulations') govern the procedure of awarding the Kaunas Faculty of Vilnius University Ambassador's Scholarship (hereinafter the 'Scholarship') and the selection criteria for the Scholarship candidates (hereinafter the 'Candidates').
2. The Kaunas Faculty (hereinafter the 'Founder') of Vilnius University (hereinafter the 'University') establishes the scholarship on its own initiative, in accordance with the Regulations of Vilnius University Foundation (hereinafter the 'Foundation'). The scholarship is paid out of the investment return of the Kaunas Faculty of Vilnius University Endowment Sub-fund (hereinafter the 'Sub-fund').
3. The Regulations have been prepared in accordance with the Vilnius University Scholarship Regulations and do not contradict them.
4. The purpose of the Scholarship is to encourage the students of Kaunas Faculty (hereinafter the 'Faculty') of Vilnius University for their active involvement in the external communication campaigns of the Faculty, for the publicity activities of the study programmes, and for the ambassadorship of the Faculty both in Lithuania and abroad.
5. The Scholarship is one-off and amounts to at least EUR 100.00 (one hundred euros and 00 cents) per student, but not more than EUR 1000.00 (one thousand euros and 00 cents) per student. The exact size and number of scholarships to be awarded shall be determined at the time of the distribution of the scholarships, based on the size of the scholarship fund available, the Sub-Fund's investment return. It is paid out in the autumn and spring semesters. The Scholarship is awarded to first cycle and second cycle students of all study programmes of the Faculty.

### **CHAPTER II SCHOLARSHIP AWARD PROCEDURE AND SELECTION CRITERIA FOR CANDIDATES FOR THE SCHOLARSHIP**

6. The Scholarship Competition (hereinafter the 'Competition') is announced by 10 September and 10 January. Information about the Competition and other relevant information about the Scholarship is posted on the University website and/or on the Faculty website, as well as on the social media profiles of the University and/or the Faculty. The information may also be made public in information publications of the University and/or the Faculty.
7. Students who meet the following criteria can participate in the Competition:
  - 7.1. first cycle and second cycle students of all study programmes of the Faculty who have completed the previous semesters of study without debts and academic debts, and who have not been sanctioned during the course of their studies as provided in the Study Regulations of Vilnius University for violations of the University's legislation;
  - 7.2. the students who are actively involved in the Faculty's external communication campaigns, study programme publicity activities, and Faculty ambassadorship;
  - 7.3. the students who carry out and organise other initiatives that are consistent with the values of the University and the Faculty and contribute to the proper publicity and image of the Faculty and the University.

8. Candidates must submit a free form application in the University Study Information System by 30 September and 31 January of the current academic year, attaching:

8.1. documents supporting the Candidate's relevant activities (certificates, endorsements, etc.);

8.2. the recommendation of the Faculty's Public Relations Group to include the Candidate in the list of applicants for the Scholarship.

9. An assessment commission (hereinafter the 'Commission') is established for the purpose of awarding a scholarship by the order of the Head of the Faculty. The Commission consists of three representatives of the Faculty, one representative delegated by the University's Students' Representation and one representative of the social partners.

10. The Chairperson of the Commission shall be appointed by order of the Head of the Faculty from among the members of the Commission.

11. Members of the Commission do not receive additional remuneration for their work in assessment activities.

12. The Commission, upon receipt of the Candidates' applications, by 15 October and 15 February of the current academic year, determines the proposed Scholarship recipients to receive the Scholarship according to the following criteria:

12.1. the number of activities carried out;

12.2. the scale of the activities carried out (target audience reached);

12.3. the duration of the activities (total time spent on the activities);

12.4. the complexity of the activities carried out (organising, leading, initiating, executing (delivering)).

13. The Commission, taking into account the volume of activities carried out by the Candidates at the Faculty (the number, extent, and duration of the activities carried out), and the overall average level of engagement of the Candidates (the complexity of the activities carried out) (this information is provided to the Commission by the Public Relations Group), shall set a threshold amount which, if not met, may result in the exclusion of the scholarship.

14. On the basis of the volume of activities carried out by the Candidates at the Faculty (the number, extent, and duration of the activities carried out), and the overall average level of engagement of the Candidates (the complexity of the activities carried out) (this information is provided to the Commission by the Public Relations Group), the Commission shall determine the number of scholarships to be awarded and the amount of each scholarship to be awarded to a particular Candidate, taking into account the financial limits set out in Item 5 of the Regulations.

15. The decision of the Commission is taken by a simple majority of votes and is recorded in the minutes, which is signed by the chairperson of the Commission.

### **CHAPTER III THE SCHOLARSHIP PAYMENT PROCEDURE**

16. Pursuant to the decision specified in the minutes of the meeting of the Commission, the Scholarship is awarded to the student by the order of the Rector or their authorised Pro-Rector and is transferred to the personal bank account of the Scholarship recipient.

17. The Scholarship is not paid out or its payment is terminated if the Scholarship recipient: has at least one debt/academic debt; terminates or suspends studies; takes an academic leave; is expelled from the University; a penalty provided for in the Vilnius University Study Regulations is imposed on the student.

18. In any case provided for in Item 17 of the Regulations, the awarding or payment of the Scholarship shall be terminated by the order of the Rector or their authorised Pro-Rector upon the proposal of the Head of the Faculty.

19. Upon termination of the payment of the Scholarship, the issue of the use of the remaining unpaid funds is resolved by a separate agreement between the Founder and the Foundation.

20. The same student may receive a Scholarship only once for the same achievements/activities.

21. A student who receives a Scholarship retains their eligibility to receive a state or other scholarship provided for in national or University legislation.

#### **CHAPTER IV**

#### **FINAL PROVISIONS**

22. The Regulations shall be approved by the order of the Pro-Rector for Studies of the University and shall enter into force from the date of the approval or other date specified in the order of the Pro-Rector for Studies

23. The Regulations shall remain in force until the Founder's decision to terminate the Scholarship.

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