

# IT 2015 PAPER FORMATTING INSTRUCTIONS \*

**Authors name<sup>1</sup>, Authors name<sup>2</sup>**

<sup>1</sup>*Name of organization1, Department1, Address1, City1, Country1, E-mail1*

<sup>2</sup>*Name of organization2, Department2, Address2, City2, Country2, E-mail2*

**Abstract.** These guidelines include complete descriptions of the fonts, spacing, and related information for producing your paper.

**Keywords:** text formatting, margins.

## 1 Introductions

All manuscripts must be in Lithuanian or English. All authors must provide their name, surname, full address, e-mail, summary, keywords, main text, conclusions and references. Papers must be submitted electronically in either PDF or .doc.

## 2 Detailed requirements

### 2.1 Formatting

The text must be presented in A4 format document, in one column and single line spacing. Abstract and keywords are presented at the top of the document, directly after the authors names and addresses. Page numbering, header and footer are not necessary.

### 2.2 Margins

Left, right and top margins - 2,5 cm, bottom margin - 2 cm. First line indentation -1,25 cm.

### 2.3 Text formatting

Times Roman or similar font may be used in the document.

**Table No.1 Text formatting instructions**

Text		Size	Text style
Paper title		14	Bold, uppercase letters, spacing before – 12 pt, spacing after - 3 pt.
Authors name		12	Bold, spacing before – 12 pt.
Authors address		10	Italic, spacing before – 6 pt.
Summary		9	Regular, spacing before – 6 pt.
Keywords		9	Regular, spacing before – 6 pt, spacing after - 6 pt.
Reference		9	Spacing before – 6 pt, spacing after - 6 pt.
Labels of figures and tables		9	Bold for number and label, spacing before – 6 pt, spacing after - 6 pt.
Main text		10	Regular, spacing before – 3 pt, spacing after - 3 pt, first line indentation -1,25 cm (for each paragraph).
Chapter		11	Bold, spacing before – 12 pt, spacing after - 3 pt.
Subchapter		10	Bold, spacing before – 12 pt, spacing after - 3 pt.
Bulleted/numbered text		10	Regular, spacing before – 3 pt, spacing after - 3 pt, first line indentation -1,25 cm
Footnote		9	Regular, symbol “*” before footnote text.
Formulas:	variables	10	Italic
	constants and special symbols	10 and 16	Regular
	Matrices and vectors	10	Bold

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\* Footnote

## 2.4 Tables and figures

Tables and figures should be numbered sequentially with Arabic numbers. Place figures and tables at the centre of the document.

Figure captions should be below the figures and aligned to the centre. Table labels should appear above the tables and be aligned to the right. Table headers should appear above the tables. Table font size – 10 pt.

Insert figures and tables after they are cited in the text. Use the abbreviation “Fig. 1”, even at the beginning of a sentence. We suggest that you use a text box to insert a graphic (ideally 300 dpi), with all fonts embedded).



**Fig.1. Figure caption**

## 2.5 References

The examples of references are presented below:

- [1] **Ambler S. W.** The Elements of UML 2.0 Style. *Cambridge University Press*. 2005.
- [2] **Booch G., Rumbaugh J., Jacobson I.** The UML Reference Manual 2nd Edition. *Addison-Wesley*. 2004.
- [3] **Burton P. J., Bruhn R. E.** Using UML to Facilitate the Teaching of Object-Oriented Systems Analysis & Design. *Journal of Computing Sciences in Colleges*. 2004, volume 19.
- [4] **Marcinkowski B.** Isomorphism of Interaction Diagrams in UML 2. *Proceedings of 8th International Conference on Business Information Systems, Poznan University of Economics Press*. 2005.
- [5] **OMG.** Semantics of Business Vocabulary and Business Rules (SBVR). *Object management group*. 2006 [viewed 2011.01.20]. access via the Internet: [http://www.omg.org/news/meetings/ThinkTank/past-events/2006/presentations/04-WS1-2\\_Hall.pdf](http://www.omg.org/news/meetings/ThinkTank/past-events/2006/presentations/04-WS1-2_Hall.pdf)

## 3 Conclusions/Acknowledgments

Please strictly follow the given instructions. One paper should not exceed 4 pages (2500 words).

### 3.1 References

- [1] **[Authors full name and surname]** . [Reference name].  
[Publication and publisher names separated by commas],  
[date, volume, pages (separated by commas)].
- [2] **[Authors full name and surname]** . [Reference name].  
[Publication and publisher names separated by commas],  
[date, volume, pages (separated by commas)].