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D1.2 - PROJECT FACE-TO-FACE MEETINGS REPORTS

CYBER AGENT 12.2025

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Work Package 1: Project management

Deliverable 1.2: Project Face-to-Face meetings reports

Leader of WP1 and deliverable 1.2 – Vilnius University



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1. KAUNAS KICK-OFF MEETING (LITHUANIA)

The kick-off transnational Project Meeting of the CyberAgent project took place on 3–4 October 2023 at the Kaunas Faculty of Vilnius University in Kaunas, Lithuania. Representatives of the partner institutions gathered to discuss the development of learning content, the implementation of project objectives, dissemination activities, key cybersecurity challenges, and other core project actions. During the meeting, the activities, results, and future plans of all project work packages were presented.

This evaluation report analyses the meeting and provides an overview of the agenda, presentations, participant list, and feedback collected after the event. The feedback has been structured into several main categories: overall satisfaction with the meeting, pre-meeting preparation, meeting organization, effectiveness of the work packages, and feedback and recommendations.

1.1. AGENDA



PROGRAM OF KICK-OFF MEETING IN KAUNAS



Place: Muitinės Street 8, LT-44280 Kaunas, Lithuania
Date: 3rd of October 2023

Time	Topic	Responsible
10:00 – 10:15	Opening of the meeting, introduction of Agenda, expected outcomes of the meeting	VU
10:15 – 10:30	Introduction of all project members	All partners
10:30 – 11:30	WP1: Overview of implemented activities and outcomes and plans	
	Presentation of current Project Plan & Milestones: upcoming activities, activities in progress (whether partners have completed the activities agreed at the last meeting)	VU
	Draft version of the Project Management Plan Document	VU
11:30 – 11:45	Coffee break	
11:45 – 12:00	Draft version of the Quality Assurance and Monitoring plan	Olemisen
	Discussions and suggestions regarding WP1 activities	All partners
12:00 – 13:30	WP2: Overview of activities and outcomes and plans	
	The CyberAgent knowledge committee guidelines. Suggestions and discussions	Olemisen
	CyberAgent knowledge committees establishment	Olemisen
	Draft template for the research:	Olemisen
	The SME Cyber Security Change Agents training needs. Suggestions and discussions	
13:30 – 14:30	Lunch	
14:30 – 15:00	Draft template for the research:	Olemisen

	The SME Cyber Security Change Agents training needs. Suggestions and discussions	
15:00 – 15:30	SME Cyber Security Change Agents learning pathway's structure: plan of activities, drafts	VU
15:30 – 15:45	Coffee break	
15:45 – 17:00	The SME Cyber Security Change Agents training implementation requirement plan	Olemisen
	CyberAgent collaboration platform and requirements	Prios
17:00 – 17:30	Summing up, discussions	



Place: Muitinės Street 8, LT-44280 Kaunas, Lithuania
Date: 4th of October 2023

Time	Topic	Responsible
10:00 – 10:05	Opening of the meeting	VU
10:05 – 10:45	WP3: Overview of activities and outcomes and plans	
	Discussion about development with Microcredits high education modules	TIMTAL
10:45 – 11:30	WP5: Overview of activities and outcomes and plans	
	Documented local and regional CyberAgent upskilling network: plan, drafts	EVM
11:30 – 11:45	Coffee break	
11:45 – 13:30	WP6: Overview of activities and outcomes and plans	
	Introduction of dissemination and communication plan (draft version). Input from all partners	Women4Cyber
	Dissemination and Social media accounts	Women4Cyber
	Introduction of stakeholder engagement plan	Women4Cyber
	The project's webpage and discussions	Prios Women4Cyber
13:30 – 14:30	Lunch	
14:30 – 17:00	Financial and administrative rules in detail	VU
	Summary of the meeting and discussion	VU
	Personal consultations	VU
	Ending the meeting	VU



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1.2. VENUE

The face-to-face meeting took place in Kaunas Faculty of Vilnius University in Kaunas (Lithuania) on 3-4/10/2023. The meeting lasted 2 days.

1.3. ATTENDING PARTNERS

1. Vilnius University (VU), Lithuania
2. Liceul Tehnologic Grigore c Moisil (Moisil Buzau), Romania
3. Women4cyber Mari Kert - Saint Aubyn Foundation (Women4Cyber), Belgium
4. Ecosistemas Virtuales y Modulares SL, (EVM), Spain
5. Prios Kompetanse AS (PRIOS), Norway
6. Hackeru Polska Spolka Z Ograniczona Odpowiedzialnoscia (HACKERU), Poland
7. Olemisen Balanssia RY (OLEMISEN), Finland
8. MTAL Ministry of National Education (Teknopark), Turkey

1.4. LIST OF PARTICIPANTS

No.	Name	Organisation
1.	JD	EVM
2.	CT	GCM
3.	KM	GCM
4.	MK	HackerU
5.	MG	HackerU
6.	KB	Olemisen
7.	VE	Olemisen
8.	AV	Olemisen
9.	PG	Prios

10.	JS	Prios
11.	RD	Vilnius university
12.	DM	Vilnius university
13.	IŠ	Vilnius university
14.	PD	Vilnius university
15.	PA	Vilnius university
16.	IV	Vilnius university
17.	SB	Women4Cyber
18.	TC	TIMTAL
19.	AG	TIMTAL
20.	BC	TIMTAL

1.5. MEETING MINUTES

3rd of October 2023

The first day began with participant registration and a welcoming speech from the project head. The project head introduced the meeting agenda and expected outcomes of the meeting.

After the official welcome speech, all project partners introduced themselves and their organization. The presentation of each partner followed the meeting's agenda. Each partner delivered a PowerPoint presentation in order to introduce responsible working packages:

WPI: Overview of implemented activities and outcomes, and plans

The project head summarized the completed activities and highlighted the remaining tasks. It was extended deadlines and agreed that:

- W4C, HackerU will review experts' evaluation comments and will provide suggestions until the 8th of October.
- W4C and HackerU will fill out staff declaration forms until the 8th of October.

The project head presented a draft of a management handbook. The management handbook is uploaded to MS Teams. It was agreed that all partners will review the management plan draft and provide suggestions by 11 October. The final version of the Management.

Partners discussed the duration of online meetings and proposed setting the duration to 1 hour in the Management handbook, with the option to extend it according to the complexity of the issue.

Online monthly meetings (over the next 7 months):

1. 08-11-2023
2. 06-12-2023
3. 03-01-2024
4. 07-02-2024
5. 06-03-2024
6. 03-04-2024
7. 08-05-2024

The project head announced an online meeting with the EACEA representative. VU gathered information during the meeting, which will be shared among partners via email after October 10th, and will prepare a presentation for the next online meeting. VU raised questions about reports and the structure of reports.

A Steering Committee of 8 members was established to continually monitor the project's development activities.

The coordinator will organize a Steering Committee meeting every 6 months. The Steering Committee (SC) will ensure the project's strategic coordination and oversee the whole work plan. It will act as the consortium's strategic management body and will include one senior project manager from each partner. The main activities of the SC are:

- Approval of the work plan and of the dissemination and communications plan.
- Approval of the project's budget expenditures and allocation of the grant to partners.
- Validation of the incurred expenditure in accordance with the budget.
- Support the coordinator in preparing meetings with the Erasmus+ Grant Authority.
- Approval of the accession of a new partner or withdrawal of an existing partner.
- Review and approve exploitation, dissemination and communication activities
- Discussions and suggestions regarding WP1 activities (All partners)

The project head drew attention that Olemisen will prepare a Quality assurance report for each WP until June 2024. VU will prepare the Interim report in June 2024.

Olemisen presented a draft of the Quality Assurance and Monitoring Plan. The primary objective of this plan is to ensure the coherence and quality of the project throughout all its phases.

It emphasized these quality assurance activities:

1. Quality assessment surveys (deliverable quality review, project implementation review, joint decisions, and satisfaction evaluation).
2. Quality analysis report (identification of a time, quality, or financial anomalies, carrying out early corrective actions).

3. Project output analysis (monthly progress review to ensure objectives are reached, qualitative and quantitative indicators definition, and follow-up).

The Quality Assurance and Monitoring Plan will be prepared by Olemisen until 1st of November, 2023.

The Quality Management Committee (QMC) of 8 members was established during the meeting.

WP2: Overview of activities and outcomes, and plans

Olemisen presented information on establishing the CyberAgent Knowledge Committee and the process for selecting its members. It was reminded that all partners must start looking for the eligible members who could already join this committee (Olemisen leading). At least five members can be from academics, HEI, VET providers, cyber security companies, or organizations providing support to SMEs. Committee members should be selected based on their expertise and commitment to the project's objectives. The committee will be headed by a representative from the partner organization. The Committees' Activities are:

- Facilitating research in WP2
- Providing expertise and insight into project deliverables and activities
- Supporting the adaptation of SME cybersecurity change agent qualifications.
- Developing strategies to increase women's participation in cybersecurity

The CyberAgent Knowledge Committee guidelines will be prepared no later than 1st of December, 2023. CyberAgent's approach and structure design tasks by leading OLEMISEN will be finished by June 2024.

Olemisen presented a draft template for the research, CyberAgent Training Needs Mapping Report, and drew attention to the main objective, which is to analyse and map the training needs to identify the appropriate competences required for an SME Cyber Security Change Agent. The structure of the report was presented. The field research will be divided into 2 parts:

- Interviews or Focus Groups: engaged with at least 10 trainers from both VET & HE categories from each country to understand the nuances of current training provisions.
- Surveys: Conducted surveys involving 15 men and 5 women from SMEs, 5 VET providers, and 5 HEIs. 30 persons per country. Aim: Determine the characteristics, training needs, and learning preferences of women in cybersecurity.

It was mentioned that questionnaires will be prepared for research and discussed during online meetings. It will analyse industry needs and compare them with study programmes. The questionnaires will be diversified. Three surveys per target group. Research starts on October 30, 2023, and ends on April 30, 2024.

PRIOS presented the SME Cyber Security Change Agent Collaboration Digital Platform deliverables, development timeline, and stages.

The project head presented “New professional learning pathways for upskilling of cybersecurity skills among European SMEs”; she also drew the attention of all partners to the need to respect deadlines for deliverables. She highlighted two main target groups of the project: SME employees, in particular women, and secondary target groups include HEIs and VETs. Additionally, there are two groups of curricula: one for HEI students (EQF level 6) and another for VET students (EQF level 4-5). She discussed modules, their structure, and the training method.

The first day of the kick-off meeting concluded at 17:30 after a summary and discussions.

4th of October 2023

The second day began with participant registration and a welcome coffee. The project head opened the meeting and introduced the agenda for the second day.

WP3: Overview of activities and outcomes, and plans

TIMTAL discussed the development of Microcredit's higher education modules. Cybersecurity change agent learning resources development will start in June 2024 and is expected to be completed by June 2025.

WP5: Overview of activities and outcomes, and plans

EVM presented the work plan for the local and regional upskilling networks. W5 activities will start from M4 until M35 (May 2026). It is planned to conduct research to identify enterprises that require cybersecurity services, develop a network to connect with cybersecurity organizations, clusters, and associations, and create a database to store information gathered from market research, partner collaboration, and networking. Boost CyberAgent's upskilling at the local and regional level tasks will start in October 2023 and finish in May 2024. EVM will provide structure, including feedback, during the next online meeting. After discussions, it was decided to organize a BoostCamp in Poland.

WP6: Overview of activities and outcomes, and plans

Women4Cyber has already established social media platforms for disseminating project activities on Instagram, LinkedIn, Facebook, and YouTube. The links will be provided until October 8th.

It was agreed to use a common email for project purposes. The task will be completed by Women4Cyber by October 8th. Emails received in this email box will be redirected to the partners' email addresses.

Partners agreed that a common social platform(s) will be established, and each partner will upload and disseminate messages (posts) on a schedule. The schedule will be planned later during online meetings. The template (Excel file “*Social Media Planning Calendar for all Partners: CyberAgent Social media content calendar.xlsx*”) is uploaded by Women4Cyber in WP6 folder in Teams.

WP6 leader is Woman4Cyber and coordinates dissemination activities based on the dissemination plan. The partner presented a detailed draft of the project's communication plan. It was agreed that all partners will review the communication plan and provide suggestions by 11 October. The final version will be prepared by Women4Cyber on October 17th. Each partner must fill out their own dissemination and communication plan by October 14, 2023, as provided by Cyber4Women in the Communication and Dissemination Plan section, "9. Dissemination Plans of Partners," in MS Teams WP6.

The deadline for Women4Cyber to prepare news (post) about launching the project, the kick-off meeting in Kaunas, including information about expected results, and the face-to-face kick-off meeting has been extended until October 9, 2023. It was agreed that all partners would translate this information into their own languages and share it by October 12th through their own communication channels, including news about the kick-off meeting in Kaunas.

Women4Cyber presented the draft stakeholder engagement plan. This plan will be supplemented, detailed, and presented during the next online meeting.

Anonymous voting was arranged for the project's logo. Olemisen agreed to improve the selected logo by modifying the font style and the shield symbol, as well as trimming the vertical elements within the shield. Olemisen will prepare a few options of the logo with specified colours:

- Blue and red
- Only Black
- Only blue
- Fonts in black, logo blue, and red.

Olemisen, W4C, and VU will prepare the logo by October 8th.

Upgraded and approved project logo:



PRIOS discussed the project webpage and asked Olemisen to provide colour codes (in RGB, HEX used for logo) in Teams > WP6 Dissemination and Exploitation folder > Excel Sheet "CyberAgents-Template for webpage content.xlsx" Sheet Visual Profile. These colours will be used for webpage design, and the webpage will be launched a few days after the colours are received. All partners will fill in their contact information for the webpage in Teams.

Women4Cyber will provide keywords for PRIOS needed for search engines on the webpage.

Women4Cyber will review the provided information in Teams. After Women4Cyber approves, all partners will copy the file, translate the information into their local language, and upload it to Teams.

The project head started the workshop "Impacts on the target groups of the CyberAgent project".

The main tasks of the workshop were:

- At the start of the project: to help you identify partners' intended impact and to plan partners' impact assessment activities.
- During your project: to track progress against intended impacts or to reassess impacts.
- At the end of the project: to support a summative impact assessment.

During the workshop, participants analysed areas of impact "Systematic", "Organizations", "Learners", "Staff", and offered their solutions.

After the workshop, the project head presented the financial and administrative rules.

The date of the next face-to-face meeting was discussed. Vilnius University will organize a Doodle voting session to select a date for a face-to-face meeting in Spain. The voting dates are 5-6 June 2024 and 11-12 June 2024.

After all the presentations, a summary of the meeting and discussion was provided. During personal consultations, financial questions of GCM representatives were answered.

The second day of the kick-off meeting ended at 16.00. VU invited all partners to join the online meeting on November 8, 2023, at 10:00 CET and closed the kick-off meeting.

1.6. SUMMARY OF PROJECT TASK DEADLINES

Summary of project task deadlines

No	Action agreed	Partner responsible	Deadline
1.	Upload the Presentations of the first kick-off meeting in Kaunas to Teams	All the meeting presenters	10/10/2023
2.	Review the file and comments of the experts and fix them in the Word document provided in Teams	W4C, HackerU	11/10/2023
3.	Fill in the stuff declaration template on Teams	W4C and HackerU	11/10/2023
4.	Provide links to all partners' webpages, Instagram, LinkedIn, Facebook, and YouTube	All partners	11/10/2023
5.	Create a common email box for the project	Women4Cyber	11/10/2023
6.	Review and approve information for the webpage in Teams. Partners will translate into local languages later	Women4Cyber	11/10/2023
7.	Copy the file and translate to local language information for the webpage in Teams	Each partner	17/10/2023
8.	Update keywords list in the file CyberAgents-Template for webpage content (WP6)	All partners	11/10/2023
9.	Provide an article for dissemination to partners about the kick-off meeting in Kaunas, so that the project (partners will translate this information into their own language and publish it on their websites)	Women4Cyber	11/10/2023

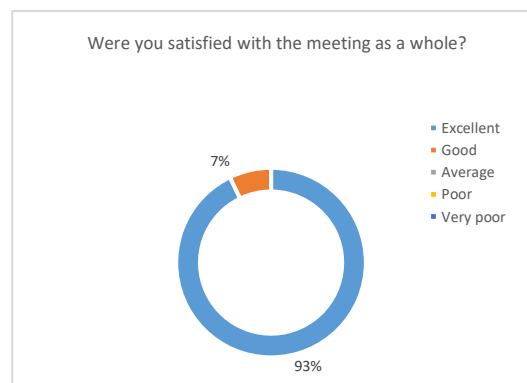
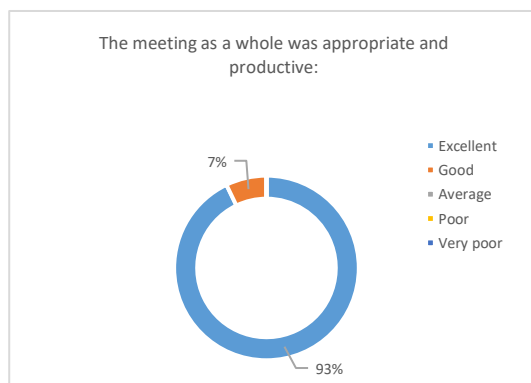
10.	Translate the article for dissemination about the project start and kick-off meeting provided by Women4Cyber into national languages and publish on their websites	Each partner	17/10/2023
11.	Prepare the final version of the project's logo	Olemisen, W4C and VU	9/10/2023
12.	Provide color codes (RGB, HEX) used for the logo in Teams	Olemisen	10/10/2023
13.	Launch the first version of the Project's webpage	Prios	15/10/2023
14.	Share news via email for partners about an online meeting with EACEA	VU	14/10/2023
15.	Each partner reviews the Dissemination and Communication Plan provided by Cyber4Women (draft version), provides comments and feedback as necessary. Each partner must also prepare a dissemination plan for their organization. The document is uploaded to MS Teams.	Each partner	11/10/2023 14/10/2023
16.	Approved the final dissemination and communication plan	Women4Cyber	17/10/2023
17.	Each partner reviews the Management Handbook plan, provides comments and feedback as necessary. The document is uploaded to MS Teams.	Each partner	11/10/2023
18.	Approved the final version of the Management handbook of the project	VU	17/10/2023
19.	Summarize the kick-off meeting in Kaunas workshop results and prepare a report	VU	17/10/2023
20.	Arrange Doodle voting for face-to-face meeting date in Spain (date options: 6 June, 2024, and 11-12 June, 2024)	VU	17/10/2023
21.	Update project templates (PowerPoint and MS Word) for documents with the new approved logo	Women4Cyber	17/10/2023 01/09/2023 extended
22.	Prepare CyberAgent Knowledge Committee guidelines	Olemisen	1/12/2023
23.	All partners must start looking for the eligible members already that could already join the Knowledge Committee	Olemisen	1/11/2023
24.	Upload quality assurance and monitoring plan to MS Teams	Olemisen	10/10/2023
25.	Each partner reviews the quality assurance and monitoring plan, providing comments and feedback as necessary. The document is uploaded to MS Teams	All partners	17/10/2023
26.	Prepare a quality assurance and monitoring plan	Olemisen	1/11/2023
27.	Send an Excel file for all partners to fill out the impact. All partners are required to complete this file by October 27.	VU	17/10/2023

28.	Develop a stakeholder engagement plan based on the advice provided at the meeting and present an updated version of the plan at the next online meeting. The plan should relate to the project activities in specific months and identify the stakeholders who can benefit from these activities. An example of the description and structure of one event is uploaded to MS Teams. Such a description could be developed as a single template for all events, unless the events are of different types with different needs.	Women4Cyber	Next online meeting
29.	Prepare a presentation about an online meeting with EACEA for the next online meeting	VU	Next online meeting
30.	Structure of activities, including feedback, during the next online meeting.	EVM	Next online meeting
31.	Prepare a presentation about HackerU courses, like good practice examples: sharing experience with CyberAgent partners	HackerU	Next online meeting

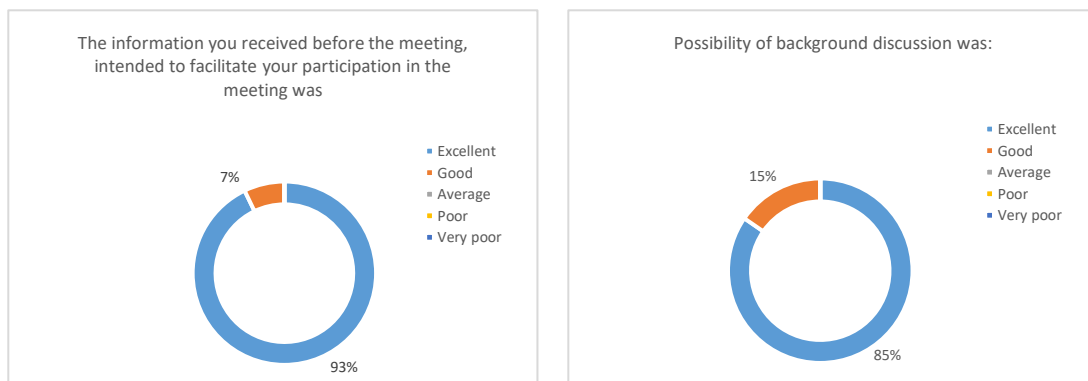
1.7. PARTICIPANT'S FEEDBACK ANALYSIS

1.7.1. MEETING PREPARATION AND OVERALL SATISFACTION

After the meeting, an anonymous survey was conducted among the participants. 14 out of 20 participants responded to the survey. The participants were asked whether the meeting was appropriate and productive, as well as whether they were satisfied with it. 93 percent of participants rated the meeting as excellent.

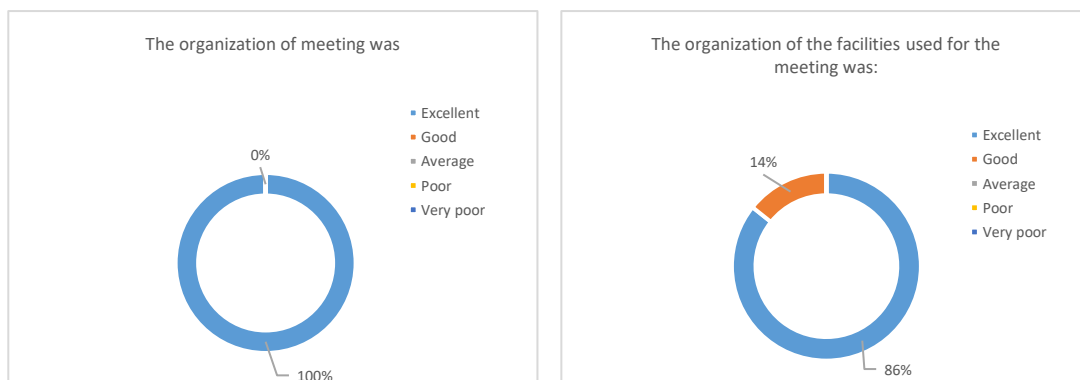


The Kaunas Faculty of Vilnius University prepared a guide (15 pages) for international guests. The guide offers practical information on traveling to and within Kaunas, including accommodation options in the city, key locations such as the Kaunas Faculty of Vilnius University, useful tips, and recommended activities and sights to see, as well as the agenda of the kick-off meeting. All relevant information was shared in advance to ensure the smooth participation of all project partners. 93 percent of participants rated the information received before the meeting as excellent. Other participants rated it as good. 85 percent of participants highlighted the opportunity for in-depth background discussions as excellent, while 15 percent rated it as good.

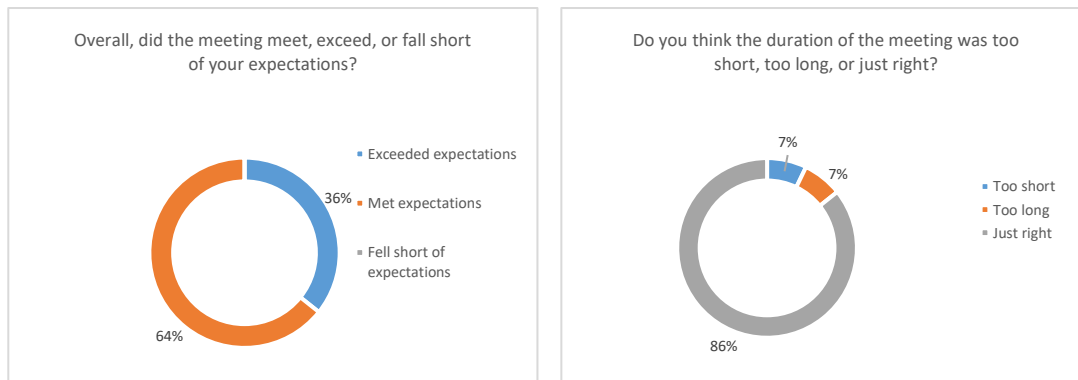


1.7.2. MEETING ORGANIZATION

To ensure the high-quality organization of future meetings, participants were asked to provide their evaluations. All participants stated that the meeting was very well organized. Regarding the facilities used, 86% rated them as excellent, while 14% rated them as good.



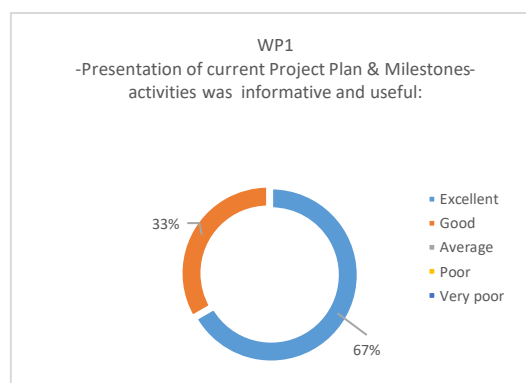
64% of participants indicated that the meeting met their expectations, while 36% felt it exceeded their expectations. Regarding the duration, 86% found it appropriate, 7% considered it too long, and 7% found it too short.



1.7.3. WORK PACKAGE EFFECTIVENESS

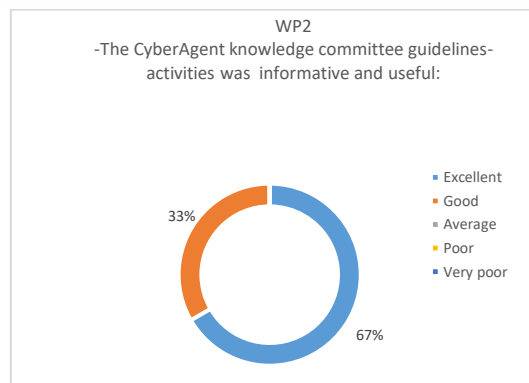
Activities of the started work packages were presented and discussed during the meeting. Vilnius University provided an overview of the implemented activities, outcomes, and plans for Work Package 1. They presented the current Project Plan and Milestones, including upcoming activities and activities in progress, and reviewed whether partners had completed the tasks agreed upon at the previous meeting. Additionally, a draft version of the Project Management Plan document was presented. Olemisen presented a draft version of the Quality Assurance and Monitoring Plan. Discussions and suggestions regarding WP1 activities followed the presentation.

67% of participants rated the WP1 presentation of the current Project Plan and Milestones activities as excellent, while the remaining 33% rated it positively.



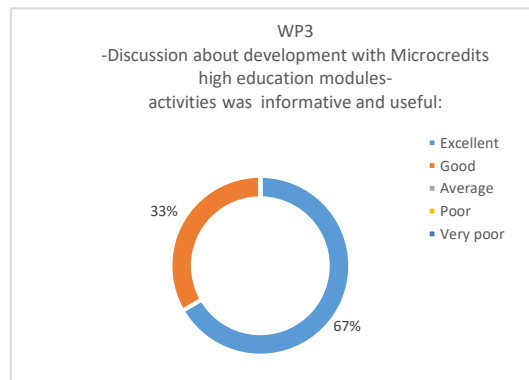
Later, WP2 was presented by Olemisen, the WP2 lead. Olemisen provided an overview of activities, outcomes, and plans, including the CyberAgent Knowledge Committee guidelines, the establishment of CyberAgent Knowledge Committees, and a draft template for the research on SME Cybersecurity Change Agents' training needs. Vilnius University presented SME Cyber Security Change Agents learning pathway's structure. Time was also allocated for suggestions and discussions.

67% of participants rated WP2 as excellent, while the remaining 33% rated it as good.

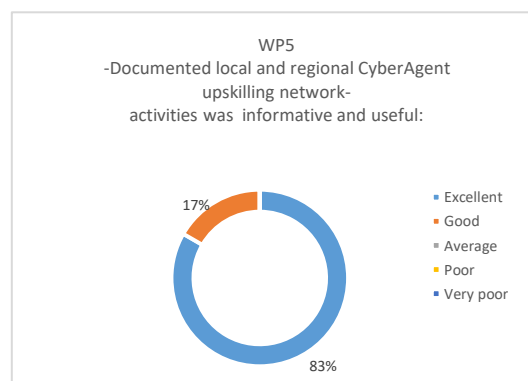


TIMTAL presented WP3 at the second kick-off meeting, providing an overview of activities, outcomes, and future plans. This was followed by a discussion on the development of micro-credentials in higher education modules.

67 percent of participants rated WP3 as excellent, while the remaining 33% rated it as good.

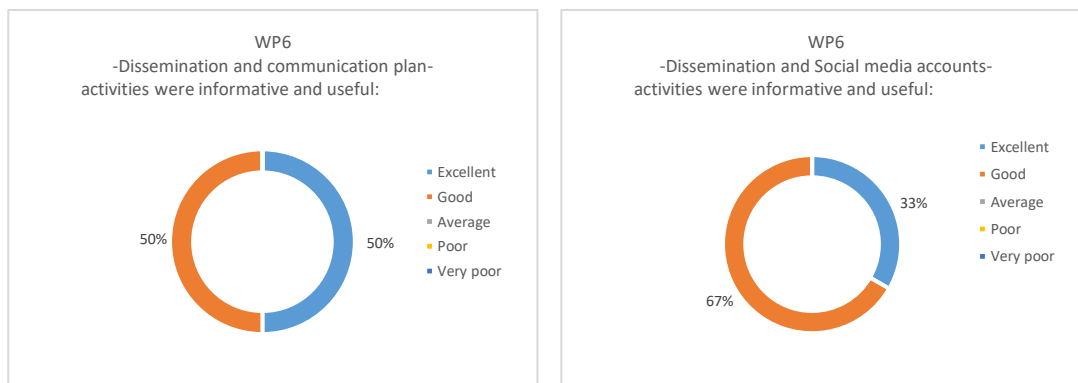


EVM presented WP5, providing an overview of activities, outcomes, and plans and drafts of local and regional CyberAgent upskilling network. 83 percent of participants rated WP5 as excellent, while 17 percent rated it as good.



Women4Cyber presented WP6, providing an overview of activities, outcomes, and future plans. This included introducing draft versions of the dissemination and communication plan, the stakeholder engagement plan, and the project's dissemination channels, social media accounts, and webpage. The presentation was followed by input and discussions with all partners.

The dissemination and communication plan activities were considered informative and useful, with 50% of participants rating them as excellent and the remaining 50% as good. In response to the question on dissemination and social media account activities, 67% of participants rated them as good, while 33% rated them as excellent.



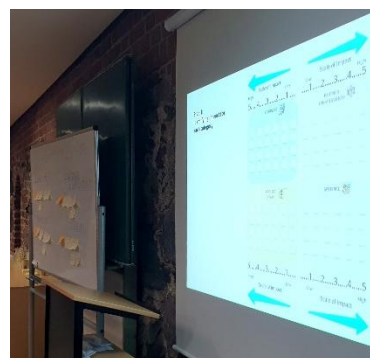
1.7.4. FEEDBACK AND SUGGESTIONS

The kick-off meeting was productive, providing clear guidance for the project's future activities. It was professionally organized by Vilnius University team and offered an excellent/good opportunity for partners to get to know each other. All key steps, responsibilities, and decisions were clearly discussed and agreed upon. The project coordinator led the meeting in a structured and professional manner, contributing significantly to its overall success, though one suggestion from the participants was to make the format slightly more structured.

1.7.5. CONCLUSION

The kick-off meeting in Kaunas (Lithuania) was highly successful, well-organized, and effectively met participant expectations.

1.7.6. PHOTOS OF THE MEETING IN KAUNAS



2. TENERIFE MEETING (SPAIN)

The CyberAgent project's 2nd transnational Project Meeting was held from June 11 to 12, 2024, at EVM Headquarters in Santa Cruz de Tenerife, Spain. Representatives of project partners met to review project progress, analyse the deliverables, and plan the activities and the project's next steps.

In this evaluation report, a description of the meeting, including the agenda, presentations, list of participants, and their feedback provided after the meeting, is analysed. The feedback has been organised in several key areas: overall meeting satisfaction, pre-meeting preparation, meeting organization, work package effectiveness, and feedback & suggestions.

2.1. AGENDA



“SMEs Cyber Security Change Agents”

PROGRAM OF THE CYBERAGENT ´S TRANSNATIONAL PROJECT MEETING IN TENERIFE

1ST MEETING DAY: 11.06.2024

Location: EVM HEADQUARTERS

C. Juan Ravina Mendez, 5A, Planta 3, 38009 Santa Cruz de Tenerife

Time	Topic	Lead
10.00 - 10.15	Opening of the meeting, introduction of Agenda, expected outcomes of the meeting	EVM
10.15 - 10.30	Overall summary of the CyberAgent Project: presentation of the current project plan and milestones	VU
10.30 - 11.30	WP2. Update on the deliverables and next steps	Olemisen
	<i>Tasks 2.3 The SME Cyber Security Change Agents training needs mapping report</i>	VU
	<i>Task 2.4 The SME Cyber Security Change Agents training implementation requirement plan</i>	Olemisen
	<i>Task 2.5 CyberAgent collaboration platform needs analysis and requirements report</i>	Prios
11.30 - 12.00	Coffee Break	
12.00 - 13.30	WP3. Planning and organizations	TIMTAL
	<i>New Task 3.1 and 3.2: Development of the 8 training modules at HEI and VET level EQF5-6: vision, templates, planning and next steps</i>	VU, TIMTAL
	<i>New Task 3.3: Designing and development of training materials (documents and video): vision, examples, planning and next steps</i>	HackerU
	<i>Process of an evaluation of modules (WP3), approving by partners and national knowledge committees: vision, planning and next steps</i>	Olemisen
13.30 - 16.00	Lunch	
16:00-16:45	Feedback from Workshop No1 / Examples and good practice sharing (CyberPhish (VU), Qualified Basic Skills Training (Prios); Empower Employees to Learn Digital Skills at Workplace (Olemisen), “Interland – The Internet Heroes” and “Net Class” – “Save the Children” (sharing gamification elements and pedagogical aspects – Moisés Buzau)	All partners
16:45 - 17:30	Workshop and discussion about development of training modules, sharing of responsibilities for development of training material	All partners
17.30 - 18.00	Summing up the day, discussions	EVM
19.00	Dinner	

2nd MEETING DAY: 12.06.2024

Location: EVM HEADQUARTERS

C. Juan Ravina Mendez, 5A, Planta 3, 38009 Santa Cruz de Tenerife

Time	Topic	Lead
10.00 - 10.15	Opening of the meeting	EVM
10.15 - 10.45	WP4. Planning of the deliverable and next steps	PRIOS
	<i>New Task 4.1 UI/UX platform prototype design and testing: vision, examples, planning and next steps</i>	PRIOS
10.45 - 11.30	WP5. Update on the deliverable and milestone	EVM
	<i>Task 5.1 Formalisation of local and regional network</i>	EVM
11.30 - 12.00	Coffee break	
12.00 - 13.30	WP6. Dissemination and exploitation	Women4Cyber
	<i>Stakeholder engagement plan: update, report for 12 months; recommendations and suggestions for improvements</i>	Women4Cyber
	<i>Dissemination & communication strategy update, report for 12 months; recommendations and suggestions for improvements</i>	
13.30 - 16.00	Lunch	
16.00 - 18.00	WP1	VU
	Progress report status	
	Quality Assurance	
18.00 - 18.30	Summary of the meeting and discussion	EVM
	Personal consultations	
	Meeting evaluation	
	Ending the meeting	

Useful information for international visitors.

File is also uploaded to MS Teams: General > Meetings > 2nd-Meeting-Tenerife Spain



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2.2. VENUE

The face-to-face meeting took place in Tenerife (Spain) on 11-12/06/2024. The meeting lasted 2 days.

2.3. ATTENDING PARTNERS

9. Vilnius University (VU), Lithuania
10. Liceul Tehnologic Grigore c Moisil (Moisil Buzau), Romania
11. Women4cyber Mari Kert - Saint Aubyn Foundation (Women4Cyber), Belgium
12. Ecosistemas Virtuales y Modulares SL, (EVM), Spain
13. Prios Kompetanse AS (PRIOS), Norway
14. Hackeru Polska Spolka Z Ograniczona Odpowiedzialnoscia (HACKERU), Poland
15. Olemisen Balanssia RY (OLEMISEN), Finland
16. MTAL Ministry of National Education (Teknopark), Turkey

2.4. LIST OF PARTICIPANTS

Table 1. List of participants

No.	Name	Organisation
21.	AL	EVM
22.	CT	GCM
23.	AV	GCM
24.	MK	HackerU
25.	NM	HackerU
26.	KB	Olemisen
27.	VE	Olemisen
28.	NM	Prios
29.	PG	Prios
30.	JS	Prios
31.	RD	Vilnius university
32.	DM	Vilnius university

33.	SB	Women4Cyber
34.	CM	Women4Cyber
35.	TC	TIMTAL

2.5. MEETING MINUTES

11th of June 2024

The first day of the meeting started with the participants' registration and a welcoming speech from the representative of the host institution (EVM). The representative introduced the meeting agenda and outlined the expected outcomes, gathering expectations and concerns about the event. After that, the representative gave the floor to the project head.

The project head thanked everyone for organizing the 1st workshop. The project head reminded all partners of the public release of the workshop translation. The article has already been translated by VU, Prios, and HackerU. The translation of the article from Women4Cyber, TIMTAL, EVM, GCM and Olemisen is awaited. The deadline is 28/06/2024. The translated text must be sent to VU.

The project head emphasized attention and asked TIMTAL, OLEMISEN, HackerU to update the dissemination table. A new deadline was set until 28.06.2024, and Olemisen was also asked to send Newsletter No. 2 to stakeholders and target groups. A new deadline has been set until June 28, 2024. Also, it was agreed to translate Newsletter No. 2 into all partner languages and upload it to the CyberAgent website. Prios will upload translated newsletters and deliverables to cyberagents.eu website until 02/07/2024.

The project head expressed a desire to see the newsletter in book format, and all partners agreed. Women4Cyber will prepare the layout by June 28, 2024.

The project head consulted with a data protection specialist at Vilnius University regarding cyberagents.eu website cookies and privacy policy. She informed that Prios must develop a cookie description and explore the possibility of providing a privacy policy and cookie information in partner languages. Cookies must be provided in categories: strictly necessary cookies, statistical cookies, functional cookies, marketing cookies and etc. Each cookie must be described in detail. Prios will additionally update cyberagents.eu website section Resources. A deadline for Prios was set to 30.06.2024. It was recommended to consult with lawyers when preparing the description of cookies.

The translation of figures into partner languages for the deliverables was discussed further. All files could be found in ASPOSE.app. Translated files should be uploaded to Teams.

VU asked PRIOS team to organize the structure of the page “Resources” in cyberagents.eu webpage and upload all public deliverables and results. The deadline for completing the task is 30 June 2024.

Olemisen presented the status of the deliverables of WP2, the tasks performed, and the tasks being completed:

- **D.2.3 “SME Cyber Security Change Agents learning pathway’s structure” (lead VU).** It is planned to produce comprehensive reports: A. The content outline (including objectives, learning outcomes in terms of knowledge/skills/competences, duration, content, training methods, assessment types, EQF level, ECTS, etc.) of the 8 proposed training schemes. The curriculum for the VET level. The curriculum for HE students. The curriculum includes implementations of Microcredentials. B. The training methodology. C. The assessment methodology is available in electronic format (PDF and ePub). Document in all partner languages. Deadlines were set for completing the tasks:
 - New deadline for translations: 26/06/2024 (all partners).
 - Deadline to the EC system: 30/06/2024 (VU).
- **D 2.4 Training implementation requirement (lead Olemisen).** A comprehensive implementation plan is planned, covering the findings in D2.1 and D2.3. Max 20 pages. Electronic format/pdf and ePub document in all partner languages. Deadlines were set for completing the tasks:
 - New deadline for the feedback from partners: 13/06/2024 (all partners)
 - New deadline for the final version: 15/06/2024 (Olemisen)
 - New deadline for translations: 24/06/2024 (all partners)
 - Deadline to the EC system: 30/06/2024
- **D 2.5 CyberAgent collaboration platform needs analysis (lead Prios).** It is a planned requirement report of end users’ expectations for platform and functionality demands. Electronic format/pdf 10 pages in English. Deadlines were set for completing the tasks:
 - New deadline for the final version: 24/06/2024 (Prios).
 - Deadline to the EC system: 30/06/2024 (VU).

The representative of TIMTAL presented WP3, which included the main objectives, modules, gamification model within the modules, assessment and evaluation, general guidelines for question construction, and the course materials.

The project head complimented the colleague on her presentation about WP3. She proposed to distribute the preparation of the modules among the partners in the following way:

Partner	Number of modules HEI	Number of modules VET
VU	1	1
Olemisen	1	1
GCM	1	1
W4C	0,5	0,5
EVM	1	1
Prios	1	1
TIMTAL	2	2
HackerU	1	1

Partners discussed the offer and agreed. Additionally, the module duration in ECTS was discussed. It was agreed that the module duration for HEIs and VET will be 3 ECTS, and for SMEs, it will be reduced and discussed later.

Partners were invited to select modules that they would like to develop: (each partner should select more than one module). The distribution of modules will be discussed at the next online meeting.

Olemisen presented an evaluation of the training modules.

HackerU presented its training platform and shared best practices and experiences. HackerU will provide access to their learning platform until June 26, 2024, and organize meetings until July 3, 2024, during which the platform's functionality will be presented.

GCM presented examples of digital tools for learning and knowledge evaluation used in previous projects (Web 2.0 tools, Socrative, Quizizz, Kahoot, Quiznetic, Wordwall, Slido, SurveyMonkey, Infogram, Easel.ly, Emaze). Information about tools is uploaded to the Teams platform.

The results of Workshop No. 1 were summarized, and the collected feedback and evaluation were analysed to understand what worked well and what didn't. Based on the feedback and outcomes,

goals were set for future events. 384 persons viewed the registration page; 93 registered, 77 attended. Responses about the event were collected. The average satisfaction rating of the event was 4.56, and the content's relevance to the needs was 4.44 points. The presentations were engaging at 4.61 points, clear and understandable at 4.5 points, and the technical quality of the event was rated 4.56 points out of 5. 94 percent of participants mentioned that the event met their expectations, and the workshop duration was just right. The workshop time was convenient for all participants. Some participants suggested that more time for speakers might be needed to provide more details. Participants will wish for these specific topics in the future workshops:

- Cooperation on education in cyber.
- How to write IT security policies, tools for managing authorization and authentication.
- Technological improvements that might be integrated into educational environments.

The first day of the meeting concluded at 18:00 CET after a summary and discussions.

12th of June 2024

EVM welcomed all participants and summarized the first day's meeting.

The project head continued moderating the meeting. She reminded us that WP2 will be finished this month, and all hours must be used to complete the tasks.

The platform's data security was further discussed and adjusted. The Data Security Committee will be involved in adjusting the platform's data security and privacy issues.

It was discussed deliverable D 5.1 Formalisation of local and regional network:

- Deadline for the final version: 21/06/2024 (EVM).
- Deadline to the EC system: 30/06/2024 (VU).

EVM presented 5.1 deliverable updates. It was provided with statistics on establishing the CyberAgent network, including 62 SMEs, 24 cybersecurity organizations and associations, and 7 cybersecurity service providers. The project network is missing 18 MSEs and 9 organizations and service providers. No representatives of organizations and service providers from Norway, Finland, and Poland, as well as no representatives of SMEs from Poland and Belgium. The deadline for SME registration is June 24, 2024.

It was discussed about the deliverable WP6. Dissemination and exploitation are led by Women4Cyber.

It will include an updated stakeholder engagement plan, a prepared report for 12 months, recommendations and suggestions for improvements, and a dissemination & communication strategy update, along with a report for 12 months, recommendations, and suggestions for improvements.

PRIOS presented a platform vision and informed that data will be stored in the company in Europe. The platform's security and GDPR compliance were discussed.

The project head raised questions about moderating the discussion forum to prevent fake news and disinformation. She will ask a data security officer about personal privacy, specifically regarding the visibility of her name and surname on the platform. The data is assumed to be anonymous. When creating the platform, GDPR questions must be taken into account. Additionally, there must be clarified questions about managing the platform's cybersecurity (roles, resources, etc.).

First, all partners need to identify all problems and then request assistance from the cybersecurity officer. PRIOS will develop the Risk management plan of the platform and will share it with partners. The deadline is 30/06/2024.

The project head introduced the upcoming new deliverables. WP4. Planning of the deliverables and next steps (led by Prios). Start: 01/07/2024.

- Peer-reviewed and finalized UI/UX prototype
- Operational platform
- Platform fine-tuned and translated

Women4Cyber will prepare Progress Reports which will be available on Teams. The deadline is 21/06/2024. The results of the newsletter subscription were presented: 62 people subscribed to the Newsletter on Brevo since March, and 10 new subscribers joined after the workshop. It was suggested to increase the number of subscribers in these ways:

- Include/send an invitation to companies registered on the CyberAgent network.
- Include/send an invitation to workshop participants.
- LinkedIn Ad campaign on W4C or CyberAgent page.
- Add a reminder on every social media post.
- Make the subscription form more visible on the homepage and the website.

It was agreed to add a subscription button at the top of the page www.cyberagents.eu to increase visibility. Newsletter No. 3 will be prepared by July 15, 2024. All partners will share the link on their social media channels.

Some aspects of delivering the 2nd workshop were planned. VU will make a registration form for the second workshop. VU will be the moderator of the event. There were proposed these topics:

Proposal of topics:

1. Women in Cybersecurity:
 - Challenges of having STEAM professions for women and why we should have more women in cybersecurity (Cyber Readiness Institute).
 - Initiatives in Europe to promote the access of more women in STEAM (W4C).
2. Day to day cybersecurity challenges of SMEs:
 - Why is it important to have cybersecurity measures implemented?
 - Online payments and payments by card (Mastercard).
 - Security measures in emails and other professional accounts (Microsoft).

All presenters will upload their face-to-face meeting presentation to Teams by June 17, 2024. All participants of the meeting will provide feedback. Olemisen will produce the report of the meeting (quality assurance). The deadline for this task is 15/07/20224.

The next online meeting of the project's partners will be online on the 3rd of July 2024 (2 hours). Other planned meeting dates: 07/08/2024, 04/09/2024, 02/10/2024, 06/11/2024, December meeting face-to-face meeting, 08/01/2025, 05/02/2025, 05/03/2025, 02/04/2025, 07/05/2025, 04/06/2025, 02/07/2025, August – Meeting/ trainings in Poland.

2.6. SUMMARY OF PROJECT TASK DEADLINES

Table 2. List of deadlines.

No	Action type	Action agreed	Partner responsible	Deadline
1.	D2.4 deliverable	Provide the feedback	All partners	13/06/2024
2.	D2.4 deliverable	Provide the final document version	Olemisen	15/06/2024
3.	Meeting	Upload presentations to Teams	All presenters	17/06/2024
4.	Data Security Committee	Appoint one person for this committee and fill in the data in Teams	All partners	18/06/2024
5.	WP6	Prepare Progress Reports and upload to Teams	WomeCyber	21/06/2024
6.	D 5.1 Formalisation of local and regional network (lead EVM).	Provide the final version	EVM	21/06/2024
7.	D5.1. deliverable	Share the results of the Partners Network by email and upload the Excel file to Teams	EVM	24/06/2024
8.	D 5.1	Finish creating the partners' network (5 organizations and 10 enterprises to join the project network per country)	Prios, Olemisen, HackerU and others	24/06/2024

9.	D2.4 deliverable	Make translations of the document	All partners	24/06/2024
10.	D 2.5 deliverable	Provide the final version	Prios	24/06/2024
11.	WP3	Give access to their learning platform in student mode; Organize a meeting during which the functionality of the HackerU platform will be presented	HackerU	26/06/2024 03/07/2024
12.	D2.3 deliverable	Make document translations, including charts (by using ASPOSE.app)	All partners	26/06/2024
13.	Dissemination	Translate Workshop No.1 public release	Women4Cyber, TIMTAL, EVM, GCM, Olemisen	28/06/2024
14.	Dissemination	Fill in the project dissemination register file MS Teams; provide evidence of dissemination	TIMTAL, OLEMISEN, HackerU. All partners	28/06/2024 All dissemination activities are continuous
15.	Dissemination	Sent Newsletter No. 2 to stakeholders and target groups	All Partners	28/06/2024
16.	Dissemination	Translate the Newsletter into partner languages	All partners	28/06/2024
17.	Dissemination	Create a layout for the newsletter (in book format).	Women4Cyber	28/06/2024
18.	Dissemination	Organize the structure of the “Resources” page in the cyberagents.eu webpage and upload all public deliverables and results	Prios	30/06/2024

19.	Dissemination	Develop the cyberagents.eu website cookies and privacy policy in all partner languages	Prios	30/06/2024
20.	Dissemination	Upload public deliverables to cyberagents.eu website	Prios	30/06/2024
21.	D 2.5	Develop the Risk management plan	Prios	30/06/2024
22.	Dissemination	Share news about CyberAgent and about cybersecurity on project social media accounts	VU	30/06/2024
23.	Dissemination	Encourage stakeholders to register newsletter	All partners	30/06/2024
24.	D2.3 deliverable	Upload to the EC Portal	VU	30/06/2024
25.	D2.4 deliverable	Upload the document to the EC Portal	VU	30/06/2024
26.	D2.2 deliverable	Sharing the deliverable D 2.2	All partners	30/06/2024
27.	D 2.5 deliverable	Upload the document to the EC Portal	VU	30/06/2024
28.	D 5.1 Formalisation of local and regional network (lead EVM).	Upload the document to the EC system	VU	30/06/2024
29.	Dissemination	Upload translated Newsletter No. 2 to cyberagents.eu section: Resources and fix errors.	Prios	02/07/2024
30.	WP6	Develop newsletter No. 3	Women4Cyber	15/07/2024
31.	Meeting	Produce the report of the meeting	Olemisen	15/07/2024

32.	Dissemination	Roll-up	HackerU	01/09/2024
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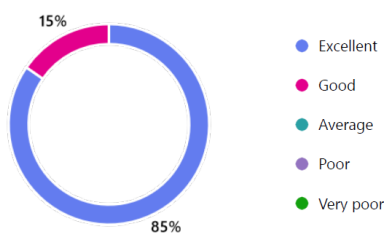
2.7. PARTICIPANT'S FEEDBACK ANALYSIS

2.7.1. MEETING PREPARATION AND OVERALL SATISFACTION

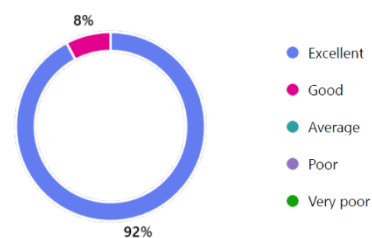
Participants provided very positive feedback regarding their overall satisfaction with the meeting. Most of them rated as excellent in terms of general satisfaction and how appropriate and productive the meeting was. When asked about whether the meeting met their expectations, exceeded, or fell short, they found that the meeting either met their expectations or exceeded them.

With respect to pre-meeting preparation, participants once more rated the experience very positively. Information provided before the meeting was mostly rated "Excellent," which shows that participants felt well-prepared for the event. General comments about the meeting were few, but little negative feedback implies that participants were content with the preparatory materials.

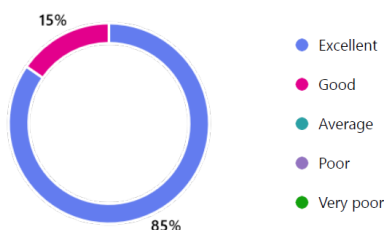
Were you satisfied with the meeting as a whole?



The information you received before the meeting, intended to facilitate your participation in the meeting was:



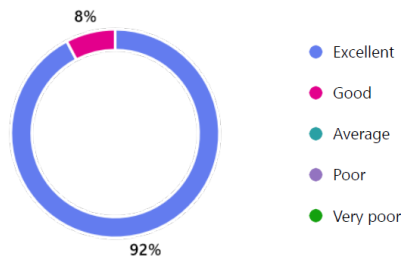
The meeting as a whole was appropriate and productive:



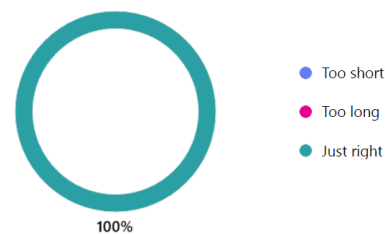
2.7.2. MEETING ORGANIZATION

When it comes to the organisation of the meeting, the votes were highly positive. Participants rated the organization of the meeting and the facilities as "Excellent." Additionally, the meeting met with expectations of 85% of the participants and for all the partners, the meeting duration was "just right". The 2 days format seems to be ideal to complete all the project review and planning.

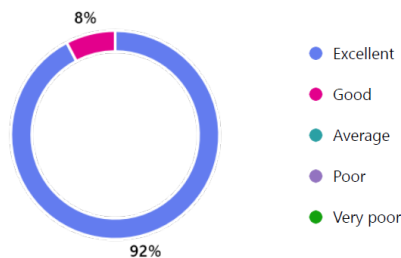
The organization of meeting was:



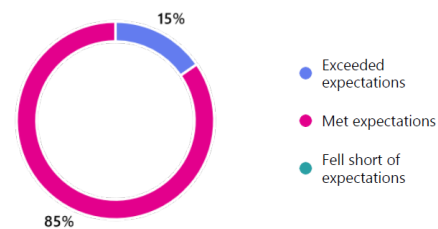
Do you think the duration of the meeting was too short, too long, or just right?



The organization of the facilities used for the meeting was:



Overall, did the meeting meet, exceed, or fall short of your expectations?

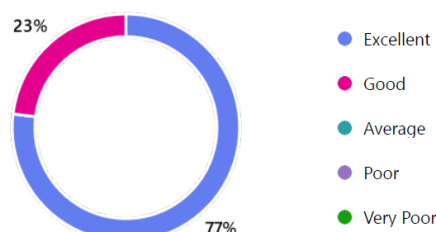


2.7.3. WORK PACKAGE EFFECTIVENESS

The effectiveness of discussions related to the project's Work Packages (WPs) was also evaluated. The feedback for WP1 to WP6 was very positive. The majority of participants rated the activities as "informative and useful". However, a few participants reported that some activities were "Good" rather than "Excellent". We can see that there is room for improvement when compared to the average high rating of many questions in the survey.

WP1: Progress Report Status and Quality Assurance

WP1
-Progress report status, Quality Assurance-
activities was informative and useful:

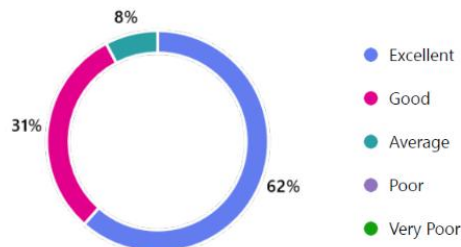


The discussions around WP1, which focused on the progress report status and quality assurance activities, were found informative and useful. The majority of participants (77%) rated it as "Excellent".

WP2: Training Needs Mapping and Implementation

WP2

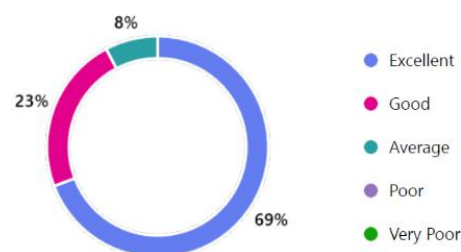
-WP2. Update on the deliverables and next steps- Task 2.4 The SME Cyber Security Change Agents training implementation requirement plan- Olemisen
activities was informative and useful:



WP2 covered several key activities, including updating deliverables, mapping training needs, and collaboration platform requirements. Feedback was largely positive, with most participants rating the discussions as “excellent.” On average, a third of the participants rated the questions related to WP2 as good, and almost 10% as average, expressing mixed feelings and place for improvements

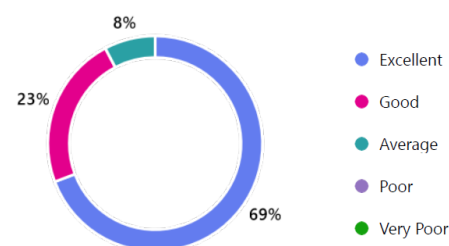
WP2

-WP2. Update on the deliverables and next steps- Task 2.5 CyberAgent collaboration platform needs analysis and requirements report- Prios
activities was informative and useful:



WP2

-WP2. Update on the deliverables and next steps- Tasks 2.3 The SME Cyber Security Change Agents training needs mapping report - VU
activities was informative and useful:

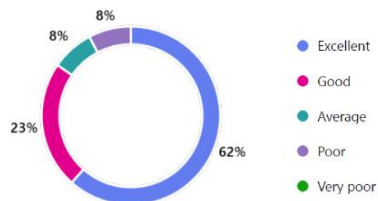


WP3: Development of Training Modules

WP3

-New Task 3.1 and 3.2: Development of the 8 training modules at HEI and VET level EQF5-6: vision, templates, planning and next steps- VU, Timal

activities was informative and useful:

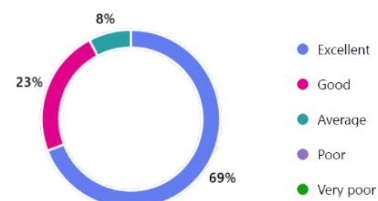


WP3 discussions were used to plan and structure the development of the training modules, including the work planning, creation of training materials, and the evaluation of the process. Overall, participants received very high marks, but we can notice mixed responses. A part of those mixed results can be attributed to the fact that the key partner responsible for the WP3 development tasks joined online for unexpected reasons, hindering clear discussions on the matter.

WP3

-New Task 3.3: Designing and development of training materials (documents and video): vision, examples, planning and next steps- HackerU

activities was informative and useful:



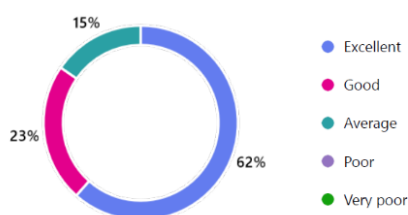
WP4: UI/UX Platform Prototype Design

WP4

New Task 4.1 UI/UX platform prototype design and testing: vision, examples, planning and next steps

-Prios

activities was informative and useful:



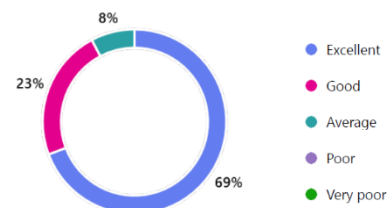
The discussion on WP4, which focused on the UI/UX platform prototype design and testing, was also well-received. Most participants rated this WP as "Excellent"

WP5: Formalisation of Local and Regional Network

WP5

-Task 5.1 Formalisation of local and regional network- EMV

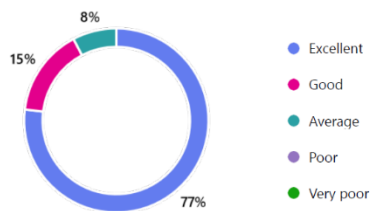
activities was informative and useful:



WP5 addressed the formalization of local and regional networks, an important aspect of the CyberAgent project. The feedback was again on majority "Excellent" suggesting that the participants were satisfied with the progress and the strategies discussed regarding the expansion and formalisation of these networks.

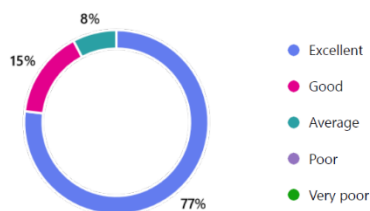
WP6: Stakeholder Engagement and Dissemination

WP6
Feedback about Workshop#1



WP6 involved feedback on the first workshop and discussions on stakeholder engagement and dissemination strategies. The majority of participants rated these activities as "Excellent"

WP6
-Stakeholder engagement plan: update, report for 12 months; recommendations and suggestions for improvements; Dissemination & communication strategy update, report for 12 months; recommendations and suggestions for improvements- Women4Cyber activities was informative and useful:



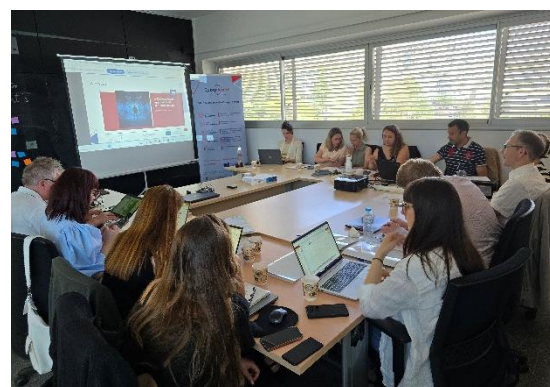
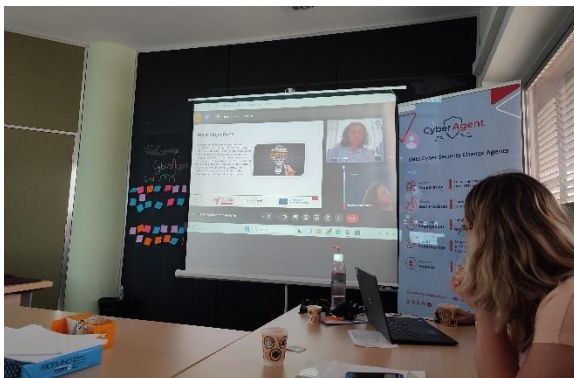
2.7.4. FEEDBACK AND SUGGESTIONS

In the feedback and suggestions category most participants did not provide additional comments or suggestions. It might indicate that in general most of the partners were satisfied. However, one comment suggested there might have been "too many focuses" during the meeting. It might imply that some topics could have been prioritized more effectively.

2.7.5. CONCLUSION

The feedback for the CyberAgent 2nd Transnational Project Meeting expresses very satisfied in all categories, with particular strong points in overall meeting satisfaction, pre-meeting preparation, and meeting organization. While the feedback on Work Package effectiveness was positive, there is a slight hint that some areas may be under further refinement. Only making such minimal suggestions for improvement indicates the meeting to have been well received. However, future meetings could take a lesson; it would be better if more detailed feedback were encouraged to improve continually the experience for all participants

2.7.6. PHOTOS OF THE MEETING IN TENERIFE



3. BOOSTCAMP IN KAUNAS (LITHUANIA)

The CyberAgent BootCamp for trainers is organized and conducted prior to the pilot phase. HEI and VET teachers, along with other educators participating in the pilot, took part to become familiar with the training modules, enhance motivation, and learn from one another.

The event gathered 35 participants, including 7 VET teachers, 9 HEI teachers, and 10 SME trainers, representing partner institutions and organisations from across Europe. Together, they made significant progress in refining and validating the CyberAgent training program, which is designed to strengthen cybersecurity capacity in small and medium-sized enterprises (SMEs) through innovative cybersecurity training.

3.1. AGENDA




SMEs Cyber Security Change Agents / CyberAgent
Project number: 10111732

CYBERAGENT BOOSTCAMP AGENDA
23rd-25th of September, 2025

23rd of September, 2025
1st day, Meeting place V auditorium (II corpus), VU Kaunas faculty, Multinės str. 8, Kaunas

 MS Teams link: [Boostcamp in Lithuania for trainers I „Microsoft Teams“](#)

Time	Topic
10:00-10:30	Welcome. Introduction to Cybersecurity and CyberAgent Project <i>Vilnius University, Lithuania</i>
10:30-11:00	SME Cyber Security Change Agents Learning Pathways <i>Vilnius University, Lithuania</i>
11:00-11:30	HEI and VET Curriculum <i>Vilnius University, Lithuania</i>
11:30-11:45	Coffee break in the basement
11:45-12:45	Dilemma of Cybersecurity Workforce: Models and Academia vs Industry and Real Needs and Expectations <i>NRO Cyber Security, Lithuania</i>
12:45-13:15	Women Mentoring in the Tech Sector: Success Stories, Best Practices, and Experience <i>WomenGoTech, Lithuania</i>
13:15-14:45	Lunch
14:45-15:15	Digital Pedagogy in Adult Education <i>National Association of Distance Education, Lithuania</i>
15:15-15:45	Learning Across: Showcasing Our Journey and Best Practices for SMEs <i>Infobalt, Lithuania</i>
15:45-16:15	Academic Environment and Infrastructure <i>Vilnius University, Lithuania</i>
16:15-16:30	Coffee break in the basement
16:30-16:45	Academic Environment and Infrastructure <i>Vilnius University, Lithuania</i>
16:45-17:15	Cybersecurity Challenges for VET Schools <i>Liceul Tehnologic „Grigore C. Moisil“, Romania</i>
17:15-18:30	Follow-up, discussions <i>All partners</i>
19:00	Dinner

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CYBERAGENT BOOSTCAMP AGENDA
24th of September, 2025
2nd day, Meeting place V auditorium (II corpus), VU Kaunas faculty, Multinės str. 8, Kaunas

 MS Teams link: [Boostcamp in Lithuania for trainers I „Microsoft Teams“](#)

Time	Topic
10:00-10:30	New Digital Tools with AI <i>Liceul Tehnologic „Grigore C. Moisil“, Romania</i>
10:30-11:00	Legal Requirements for AI Cybersecurity <i>Vilnius University, Lithuania</i>
11:00-11:30	M7. Risk Management and Mitigation <i>Vilnius University, Lithuania</i>
11:30-11:45	Coffee break in the basement
11:45-13:15	Introduction and Use of the Collaboration Platform <i>Prios Kompetanse AS, Norway</i>
13:15-14:45	Lunch
14:45-15:15	Gamification Elements, Badges, and Certification. Assessment. Piloting One Module. Theory and Practice <i>Prios Kompetanse AS, Norway</i>
15:15-15:30	WP2 Training Needs Report Results <i>Proxylab Ry, Finland</i>
15:30-16:15	The Strategy for Organising Pilot. Discussions, Feedback <i>EVM Group SL, Spain</i>
16:15-16:30	Coffee break in the basement (0 floor)
16:30-17:00	Measuring and Evaluating the Impact of Training Reporting After the Pilot Trainings <i>Proxylab Ry, Finland</i>
17:00-17:30	M2. Systems Administration <i>Š. K., Lithuania</i>
17:45-18:00	Follow-up. Discussions
18:00-19:00	Dinner
19:15-21:00	A Lithuanian Cultural Evening

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CYBERAGENT BOOSTCAMP AGENDA	
25 th of September, 2025	
3 rd day, Meeting place V auditorium (II corpus), VU Kaunas faculty, Multinės str. 8, Kaunas	
 MS Teams link: Boostcamp in Lithuania for trainers I „Microsoft Teams“	
Time	Topic
10:00-10:30	M4. Security Operations <i>ProxyLab RY, Finland</i>
10:30-11:00	M1. Security Program Management <i>Ministry of National Education Milli Eğitim Bakanlığı, Turkey</i>
11:00-11:30	M3. Analytical Tools <i>Ministry of National Education Milli Eğitim Bakanlığı, Turkey</i>
11:30-11:45	Coffee break
11:45-12:15	M5. Security Governance & Policy <i>EVM Group SL, Spain</i>
12:15-12:45	M6. Cybersecurity Planning <i>Liceul Tehnologic „Grigore C Moisil“, Romania</i>
12:45-13:15	M8. Business Continuity, Disaster Recovery, and Incident Management & Personnel Security <i>Prios Kompetanse AS, Norway</i>
13:15-14:30	Lunch
14:30-15:00	Additional Module <i>Women4Cyber Mari Kert - Saint Aubyn Foundation Women4Cyber Foundation, Belgium</i>
15:00-15:15	Active recruitment tactics for pilot training <i>Women4Cyber Mari Kert - Saint Aubyn Foundation Women4Cyber Foundation, Belgium</i>
15:15-15:35	Practical Workshop and Discussions “My First Pilot Training” Moderating by: <i>Vilnius University, Lithuania</i>
15:35-17:35	Exploring HEI: The Vilnius University Case <i>Vilnius University, Lithuania</i>
17:35-18:00	Certificates, Discussions, Follow-up. <i>Vilnius University, Lithuania</i>
19:00	Dinner

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3.2. VENUE

The CyberAgent BoostCamp took place in the Kaunas Faculty of Vilnius University in Kaunas (Lithuania) on 23-25/09/2025. The event lasted 3 days.

3.3. ATTENDING PARTNERS

1. Vilnius University (VU), Lithuania
2. Liceul Tehnologic Grigore c Moisil (Moisil Buzau), Romania
3. Women4cyber Mari Kert - Saint Aubyn Foundation (Women4Cyber), Belgium
4. EVM Group SL, (EVM), Spain
5. Prios Kompetanse AS (PRIOS), Norway
6. UAB IT akademija (ITAKADEMIJA), Lithuania
7. ProxyLab RY (OLEMISEN), Finland
8. MTAL Ministry of National Education (Teknopark), Turkey

3.4. LIST OF PARTICIPANTS

No.	Name	Organisation
1.	AL	EVM
2.	JSCA	EVM
3.	MTL	EVM
4.	CDM	GCM
5.	AIV	GCM
6.	IL	GCM
7.	KB	Olemisen
8.	VE	Olemisen
9.	AV	Olemisen
10.	JS	Prios
11.	NM	Prios
12.	WL	Prios
13.	BR	Prios
14.	RD	Vilnius University
15.	PD	Vilnius University
16.	PA	Vilnius University
17.	KD	Vilnius University
18.	JB	Vilnius University
19.	IV	Vilnius University
20.	VM	Vilnius University
21.	VR	Vilnius University
22.	DM	Vilnius University
23.	ŠK	Cyber security specialist
24.	VB	NRD Cyber Security
25.	DR	National Association of Distance Education
26.	TL	WomenGoTech
27.	MS	InfoBalt
28.	CM	Women4Cyber
29.	IB	Women4Cyber
30.	JO	Women4Cyber
31.	TC	TIMTAL
32.	MO	TIMTAL
33.	CU	TIMTAL
34.	VE	ITAKADEMIJA

35.

AC

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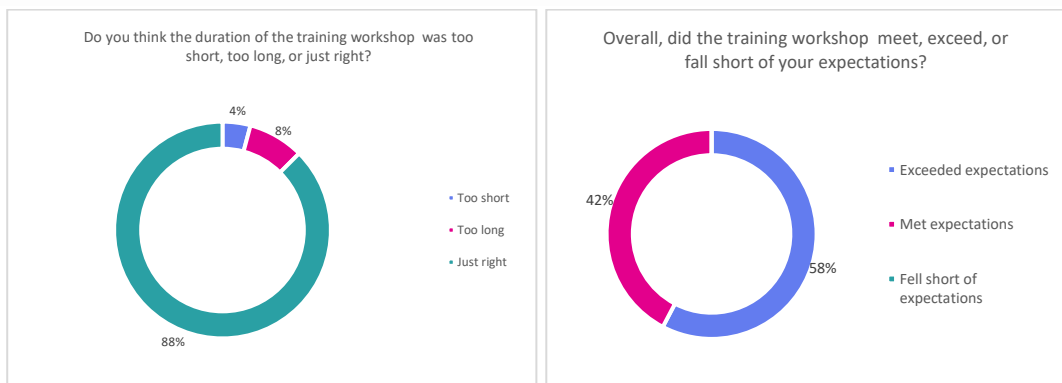
3.5. PARTICIPANT'S FEEDBACK ANALYSIS

3.5.1. BOOST CAMP PREPARATION AND OVERALL SATISFACTION

The BoostCamp received very positive feedback from 26 participants. Most participants rated it as excellent or good in all areas. Participants especially liked the overall quality and productivity of the workshop. They also appreciated the clear and useful information, as well as the facilities at BoostCamp. The discussions were also highly valued. No one rated any part of the workshop as poor or very poor, showing that participants were consistently satisfied.



Most participants felt that the duration of the BoostCamp was just right. The BoostCamp met or exceeded expectations for all participants.

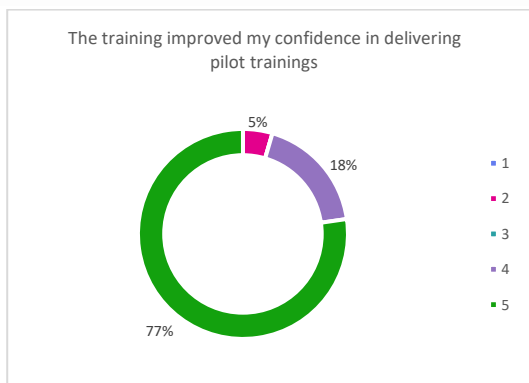


There was no negative feedback, and the strong overall ratings suggest that BoostCamp was well-designed, effectively delivered, and successful in achieving its intended objectives.

3.5.2. BOOSTCAMP ORGANIZATION

The participants evaluated the BoostCamp organization using a five-point scale, where "Excellent" corresponded to 5 points and "Very poor" corresponded to 1 point.





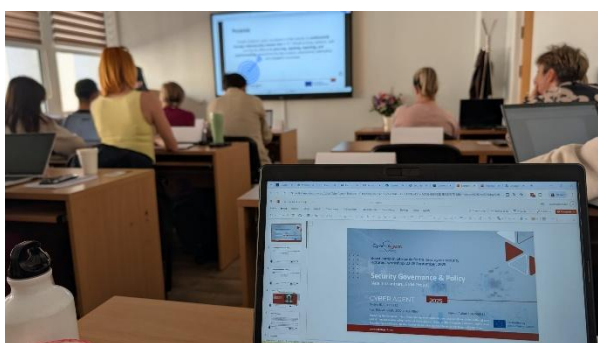
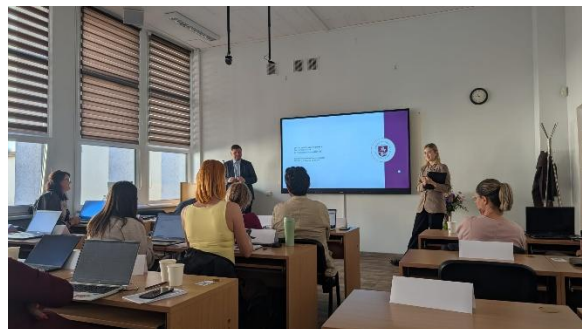
3.5.3. FEEDBACK AND SUGGESTIONS

Based on the participants' feedback, the sessions were generally perceived as relevant, engaging, and valuable, with many highlighting the practical workshops, platform piloting, and modules on cybersecurity, AI, security operations, and legal aspects as particularly useful for their professional work. Several participants appreciated the external speakers and expert evaluations. The experts provided fresh perspectives, concrete ideas for improvement, and opportunities for future cooperation. Sessions related to women's mentoring and inclusion were also frequently mentioned as meaningful, especially for networking and sharing good practices. While only a few sessions were considered less useful, mostly due to participants already being familiar with the topics. Suggestions for improvement focused mainly on increasing hands-on activities, workshops, and collaborative problem-solving. The feedback reflects a strong appreciation for the diversity, quality, and applicability of the content.

3.5.4. CONCLUSION

The feedback on the BoostCamp was highly positive, with most participants evaluating the training, its content, organization, and delivery as good or excellent. Participants appreciated the quality and relevance of the materials, the structure of the sessions, and the expertise of the speakers. The length of the BoostCamp was considered suitable by the majority, and many participants noted that it met or even surpassed their expectations, with only a small number reporting any shortcomings. The results indicate that the BoostCamp successfully met its goals, offered benefits to participants, and supported their professional growth.

3.5.5. PHOTOS OF THE BOOSTCAMP IN KAUNAS





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